



Chilliwack Restorative Justice

Repairing Harm. Preventing Crime.

Inquiries to: executivedirector@restoringjustice.ca

Job Title: Restorative Community Coordinator
Job Location: Chilliwack, BC

Pay rate: \$23-25/hr
Reporting Relationships: Executive Director

Repairing Harm. Preventing Crime.

Chilliwack Restorative Justice and Youth Advocacy Association helps community and organizational leaders repair and prevent harm from crime and conflict through restorative circles and interactive teaching. Since 1998 Chilliwack Restorative Justice (CRJ) has been providing services to the Upper Fraser Valley. Chilliwack Restorative Justice, primarily volunteer-based, is a pre-charge diversion program which accepts both youth and adults. All files are reviewed to ensure staff and volunteer safety with the RCMP Liaison Officer.

Position Overview

This is a part-time position (20 hrs/wk) that requires community and fundraising experience. The position offers a unique opportunity to raise awareness on community and legal resources, services and support for Chilliwack vulnerable groups affected by crime as an offender or victim with community engagement and fundraising oversight through our annual Spring Fundraiser, Bike Auctions and Operation Red Nose.

Key Requirements

- Access to personal transportation, as travel required to Upper Fraser Valley areas.
- Excellent public speaking and communication skills.
- Willing to work evenings and weekends as needed.
- Must be a team player and support other CRJ programs as required.
- Excellent interpersonal ethics and accountability.
- Ability to pass a criminal record check.

Key Responsibilities

Fundraising.

- Oversee and coordinate:
 - Operation Red Nose (125 volunteers for 5 weeks);
 - Spring Fundraiser and Silent Auction
 - Bike Auctions/Cycle Shop

Community Engagement

- Make public and private presentations to promote Restorative Justice programs.
- Assisting and consulting with a variety of Chilliwack non-profit community organizations (community, youth centres, and businesses) which provide support to the needs of those we are serving.

Education and Experience

- Experience and desire to engage with community leaders.
- Energetic towards creating engaging events that help to raise funds for the organization's mission.
- Educational background in Community Development, Criminology or Restorative Justice preferred, but not required.

Qualifications

- Strong character, integrity, and commitment to learning.
- Experience with computer and technology skills (Google Apps, Zoom, Office 365, etc).
- Solid communication skills
- Understanding of, and commitment to, restorative Justice values and principles; volunteer work and experience with Restorative programs, circle based experiential programs, or healing circles an asset.